

PRELIMINARY AGENDA FOR TUESDAY, JANUARY 6, 2004 BOARD OF SUPERVISORS ORGANIZATIONAL MEETING

CALL TO ORDER - 10:00 A.M. - BOARD OF SUPERVISORS' MEETING ROOM

INVOCATION - Richard L. "Lanny" Horton, Director of Missions, Shiloh Baptist Association

PLEDGE OF ALLEGIANCE TO THE FLAG

*1) **RE: ELECTION OF CHAIRMAN**

*2) **RE: ELECTION OF VICE-CHAIRMAN**

3) **RE: 2004 RULES OF ORGANIZATION**

*1) Rules of Procedure;

2) Meeting Time and Place;

RE: APPROVAL OF AGENDA – ADDITIONS AND/OR DELETIONS

*4) **RE: MINUTES**

The minutes of December 2, 2003 regular meetings will be presented to the Board for approval.

5) **CONSENT AGENDA**: All item(s) listed below are considered to be routine by the Board and will be enacted by one motion. If a discussion is desired that item will be removed from the Consent Agenda and considered separately.

* a. The Board will consider approving acceptance of and appropriation of a grant for the Sheriff's Office from the Division of Motor Vehicles in the amount of \$15,000.00 to be used for overtime for traffic enforcement and related equipment. No local match required.

* b. The Board will consider approving acceptance of and appropriation of a grant for the OPTIONS Program received from St. Stephen's Episcopal Church in the amount of \$2,800.00;

*c. The Board will consider approving a request from the Parks & Recreation Department to submit a grant application through the Virginia Department of Conservation and Recreation in the amount of \$96,000.00 (State \$76,800, local match \$19,200). The grant money will assist meeting outdoor recreational needs identified in the Virginia Outdoors Plan;

*d. The Board will consider approving a request for the Culpeper Community Complex from the Parks & Recreation Department for a Resolution of Support for Virginia Recreational Trails Fund Program grant to be submitted along with the grant application;

*e. The Board will consider approving acceptance of grant agreements for an Exmark Mower in the amount of \$3,600.00 (local match \$1,800.00) and a Kawasaki Mule in the amount of \$3,750.00 (local match \$1,875.00). Both grants required a local match of 50% and both matches were included in the 2004 Airport budget.

*f. The Board will consider approving a joint resolution with the School Board/Town Council declaring POW/MIA Awareness Day on April 23, 2004;

GENERAL COUNTY BUSINESS

*6) **RE: COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR YEAR ENDED JUNE 30, 2003**

David Hughes, Robinson, Farmer Cox Associates, will present the County's Comprehensive Annual Financial Report for Year Ended June 30, 2003. (Financial report located in back of book)

*7) **RE: UPDATE ON ACQUISITION OF TOUCH SCREEN VOTING SYSTEM**

Chuck Holmes, Secretary of Electoral Board, will update the Board on the cost of a touch screen voting system.

***8) RE: PRESENTATION OF COMPENSATION AND BENEFITS STUDY**

Representatives from Palmer and Cay will present results from the study for the County's Unified Pay and Classification System and the School system's pay and benefits study.

NEW BUSINESS

***9) RE: VIRGINIA RURAL TRANSIT AUTHORITY (from Rules Committee)**

A representative from the Virginia Rural Transit Authority will make a presentation to the Board on a proposal for a County-wide Bus Service.

***10) RE: CONSIDERATION OF LEASE AGREEMENT**

The Board will consider a lease agreement to Southwestern Bell Mobile Systems, LLC, for the co-location for a wireless antenna at the Lignum tower site.

COMMITTEE REPORTS

***11) BUILDINGS & GROUNDS COMMITTEE/DECEMBER 16, 2003/8:00 A.M.**

***12) RULES COMMITTEE/DECEMBER 16, 2003/9:00 A.M.**

1. The Board will consider a budget transfer for the Rappahannock Legal Services, Inc.

***13) LEGISLATIVE COMMITTEE/DECEMBER 16, 2003/11:00 A.M.**

***14) PUBLIC WORKS COMMITTEE/DECEMBER 16, 2003/11:30 A.M.**

***15) E-9-1-1 BOARD OF DIRECTORS/DECEMBER 18, 2003/7:30 A.M.**

***16) TOWN/COUNTY INTERACTION COMMITTEE/DECEMBER 31, 2003/7:30 A.M.**

***17) ECONOMIC DEVELOPMENT REPORT**

***18) AIRPORT ADVISORY COMMITTEE**

19) ADMINISTRATOR'S REPORT

1. Financial Disclosure forms due to Deputy Clerk on or before January 15, 2004;

*2. VACo Rural Action Caucus Legislative Dinner scheduled for February 11, 2004'

*3. VACo/VML Legislative Day scheduled for February 12, 2004 at the Omni Richmond Hotel. The Town is planning dinner with the legislators.

CLOSED SESSION (See Attachment)

ADJOURNMENT

CLOSED SESSION MOTION

BOARD OF SUPERVISORS MEETING
January 6, 2004

Mr. Chairman, I move we enter into closed session, as permitted under the following Virginia Code Sections, and for the following reasons:

1. Under Virginia Code §2.2-3711(A)(1), to consider:
 - (A) Consideration of appointment to the Agricultural Resource Advisory Committee.
 - (B) Consideration of resignation of appointment from the Airport Advisory Committee.
 - (C) Prospective candidate for appointment to Airport Advisory Committee.
 - (D) Prospective candidate for appointment to the Disability Services Board.
2. Under Virginia Code § 2.2-3711(A)(1), to discuss with the County Attorney performance issues relating to a specific County employee.
3. Under Virginia Code § 2.2-3711(A)(1), to discuss with the County Attorney potential expanded duties of an existing County department.
4. Under Virginia Code § 2.2-3711(A)(7), to consult with the County Attorney regarding litigation relating to land use of a specific property.
5. Under Virginia Code § 2.2-3711(A)(7), to consult with the County Attorney regarding probable litigation with a former employee.
6. Under Virginia Code § 2.2-3711(A)(30), to discuss with the County Attorney the award of a specific public contract involving the expenditure of public funds and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

PRELIMINARY AGENDA FOR TUESDAY, JANUARY 6, 2004 BOARD OF SUPERVISORS
REGULAR MEETING

CALL TO ORDER – 7:00 P.M. - BOARD OF SUPERVISORS' MEETING ROOM

CITIZEN FORUM - (Limit to 3 minutes/ends at 7:30 p.m. – The Chairman will call for comments on any item that is not on the agenda)

RE: AGENDA ADDITIONS AND/OR DELETIONS

NEW PLANNING COMMISSION BUSINESS

- *1) **CASE NO. U-2035-03-1.** Request by Scott and Peggy Hensley for approval of a use permit for a dog kennel. The property is located off Route 621 in the Jefferson Magisterial District and contains 16.59 acres. Tax Map/Parcel No. 7/29C.

- *2) **WITHDRAWAL FROM THE RILLHURST FARMS AGRICULTURAL AND FORESTAL DISTRICT.** Request by William Alphin to withdraw 114.59 acres from the Rillhurst Farms Agricultural and Forestal District. The property is located off Routes 634 and 1035 in the Salem Magisterial District. Tax Map/Parcel Nos. 38/41A and 28/23B (Portion).

- *3) **CASE NO. U-2038-03-1.** Request by Jeanette and Charles Miller for approval of a use permit for a Package Sewage Treatment System for a single-family dwelling. The property is located on Route 522 in the Cedar Mountain Magisterial District and contains approximately 70 acres. Tax Map/Parcel No. 76/4 (Portion).

- *4) **CASE NO. U-2039-03-1.** Request by Earnest & Linda Dinkens for approval of a Package Sewage Treatment System for a single-family dwelling. The property is located on Route 661 in the Stevensburg Magisterial District and contains 8.61 acres. Tax Map/Parcel No. 64/18.

- *5) **CASE NO. U-2041-03-1.** Request by Marvin and Vicki Jenkins for approval of a use permit for a Tenant Unit. The property is located off Route 603 in the Cedar Mountain Magisterial District and contains 88.45 acres. Tax Map/Parcel No. 49/47.

- *6) **CASE NO. Z-391-03-1.** Request by Angler Broadlands, LLC to rezone 325 acres from R-1/R-2/R-3 (Residential) to R-1/R-2/R-3 (Residential) with Proffers. Current zoning districts will remain unchanged, proffers are proposed. The property is located on Routes 694 and 685 in the Stevensburg and Catalpa Magisterial Districts. Tax Maps/Parcel Nos. 41/54E, 54, 55, 56, 56A, 31/72, 73A, 73M.

ADJOURNMENT

REPORTS

The following reports are available for review in the County Administrator's Office:

- *7)
 1. Planning Commission minutes of December 10, 2003
 2. Department of Development Quarterly Report -September, October, November 2003
 3. Clerk's Monthly Financial Report – December 2003